

Bill de Blasio  
Mayor, City of New York

Patricia Eng  
NYC Chief Service Officer

## 2019-2020 NYC Service Fellowship Program

### Frequently Asked Questions

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#### **How do I determine if I am eligible?**

The NYC Service Fellowship program is designed for recent college graduates no more than four years out of college (undergraduate or graduate). Please see eligibility requirements in separate document.

#### **Do I have to be a U.S. citizen to apply?**

Applicants **DO NOT** need to be U.S. citizens. However, applicants must be able to demonstrate their eligibility to work in the United States after graduation and for the entire fellowship period. Applicants must meet the criteria set forth by the I-9, "Employment Eligibility Verification," from the U.S. Citizenship and Immigration Services (USCIS). The NYC Service Fellowship Program does not sponsor work visas.

#### **Can I go to graduate school part-time or at night while serving as a NYC Service Coordinator in the program?**

NYC Service Coordinators are expected to commit full-time to the twelve-month program. Due to the intensive nature of the work, Coordinators may only attend graduate school part-time (*e.g.* 1 class) after work hours. If you are already enrolled in a master's degree program and are accepted into the NYC Service Fellowship Program, you will need to move to a part-time status during the duration of this program. **NYC Service Coordinators cannot hold second jobs or participate in other Fellowships while a NYC Service Coordinator in the program.**

#### **Can I defer my acceptance for one year?**

No. Finalists must decide if they will accept the NYC Service Coordinator position for the year or release the spot for an alternate. If eligible, a candidate can re-apply.

#### **Can I re-apply to the program and use the two essays I already submitted?**

Applicants may re-apply if they are still eligible, but must submit a new application and revised application materials.

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**Is there an age limit to apply to this program?**

There is absolutely no age limit to apply to the program. Please see eligibility requirements in separate document.

**When does the NYC Service Fellowship Program begin? How long is the commitment?**

The 2019-2020 NYC Service Fellowship will begin in August or September 2019, depending on the position, and the program is a one year (12 month) commitment. Each Coordinator position has a different start date during the period mentioned above.

**How much are NYC Service Coordinators in the Program paid?**

NYC Service Coordinators in our program receive a taxable stipend of \$52,660 for the twelve-month program. Health insurance (not including vision or dental) is also provided by the City. Some options are free and some have additional costs taken by payroll deductions. NYC Service Coordinators choose the option that works best for them.

**Does the City pay the NYC Service Coordinators relocation and/or housing expenses?**

The City does not pay for relocation and housing expenses. NYC Service Coordinators are expected to secure their own housing arrangements.

**Is there an interview process?**

Yes, select finalists will be interviewed via phone and potentially asked to visit NYC Service for two more in person interviews.